

VA ASLA COMMITTEES: 2010

Event Committee

Chair: **Andrea Almond**

Members: **Tom Derrickson , Ryan Ives, Kent Hipp, Jennifer Daoulas, Doug Mettler, Rick Wiatt, Dan Malone**

- Spring Conference- **Andrea Almond**
- Regional Event-
- UVA Event- **Ryan Ives**
- VTech Event- **Kent Hipp**

Education Committee

Chair: **Donna Bowen**

Members: **Jeremy Jordan**

- Liaison with VTech and UVA- keep in touch by email/ phone with student chapter presidents and staff contacts
- Update the 2010 Member Directory with new articles on the schools- coordinate with Terry Clements and Beth Meyer to get the updated information from them.
- Manage LACES/CEU's registration for spring conference and regional conference- A copy of the speaker topics and bios for the 2010 April conference will be provided to you from the event committee.
- Plan LARE review session for April Spring Conference –Follow up with event committee for assistance needed in 2010 (the arrangements are mostly in place)
- Assist with ideas for speakers and topics for conferences- advance planning for potential fall regional event and 2011 spring conference

Visibility Committee

Chair: **Carol Rizzio**

Members: **Will Richardson, Myers Mast, Jennifer Daoulas**

- Website- **Carol Rizzio, Jennifer Daoulas**
- Press releases- examples available from past years and on national website. Teri Commander can also help mentor on this. Notify press of fellows elected, publicize conferences, and awards. **Will Richardson**
- Contact/ coordinate with allied organizations- Keep us informed on educational sessions/ events they are offering or sponsoring and get this information to Teri Commander to add to newsletter and to visibility committee. Laying the groundwork to co-sponsor events in future years. Letting them know about our events. **Will Richardson**
- Media- Face book and Twitter- **Myers Mast and Will Richardson**
- Students- coordinate programs with Middle and High Schools- **Jimmy Shepherd**

Sponsorship Committee

Chair: **Dean Hawkins**

- Draft the sponsorship letter and coordinate the package of information going out with Teri Commander. (This has already been done for 2010). Kevin Barnes would be a good mentor on this as he played a big role in setting up our current program.

- Coordinate the special needs of the sponsors prior to and during the spring conference. Coordinate getting logos and information needed and get boards printed and slides made with the information to be displayed the day of the event. Follow up with thank-you notes to each sponsor.
- Provide sponsor ideas to Teri each year. Ideally you could make a personal preliminary contact for any sponsors you know personally and then let Teri follow up with the details

Member Services Committee:

Chair: **Dean Bowles**

Committee:

- Oversee the package of information that Teri sends out to new members. Coordinate with Teri to add a personal note or place a phone call or send email to welcome them and to invite them to the next Excomm meeting. Find out if they are interested in participating on a committee.
- Update the 2010 Member Directory with new member information. Teri can assist with getting the most current spread sheet of information after you send a reminder email to all members to update the information that national has prior to the next directory printing.
- Coordinate sending Teri information on events, links to articles or announcements from ASLA national that can be uploaded on the website for the monthly e-news letter. Teri will be responsible for editing and sending out the newsletter each month.
- Do a yearly survey of member needs- this can be done as a follow-up questionnaire for the attendees of the spring conference and/or an electronic query of all VA ASLA member needs such as zoomerang for feedback on how we are performing, what we can do better and what educational topics/ events would be of interest in future conference/events.
- Future: Propose a method to query lapsed members and non-member landscape architects in the state to see what we would need to offer to get them to join or renew their membership.

Awards Committee

Chair: **Nathan Gruver**

Committee:

- Coordinate the Awards banquet for 2011 (every other year we have a banquet as part of our spring conference or as a separate fall event). You may want to contact Terry Clements as a mentor on this.
- Edit the award descriptions from the 2009 award winners to include in the 2010 Membership Directory- one half pages per award and one color photo complete by midyear. The edited versions need to be reviewed by the award winners- several week process.
- Coordinate the annual student and other chapter awards. Teri will print the actual award documents ready for framing.
- Coordinate the Fellows nomination- applications due in March. We have two nominations being prepared for 2010 and one request for 2011.
- Find evaluators from another state chapter to review the design award submissions.
- Prepare slide show for presentations of the awards to be used at the banquet- include written lists of critical aspects of the award category and photos of site or project

Standing Committees- overseeing/ coordinating with all four of the following committees

Chair:

- Nomination- elections one time per year. This committee needs to be 3 members and they would assist you in submitting names and contacting people to run for the open positions. **Carol Rizzio** (mentor)
- Teller- 3 members that verify the election ballots- be sure they are current members and votes are from current members.
- Audit- 3 members- one a member of Excomm and two that are not on Excomm to look over the books at the end of the year.
- Constitution and Bylaws- this committee is set with **Myers Mast, Kevin Barnes, and Vaughn Rinner**- you would just need to coordinate with them and report on their meetings- they may meet 1-2 times per year as they help us with the issue of 13 members and the difficulty of making a quorum and any other bylaw issues that would come up this year.

Legislative Committee

Chair: **Billy Almond**

Members: **Rob McGinnis, Kevin Barnes, Andy Scherzer**

- Track current legislation that could affect the regulatory status of landscape architects or professional practice of landscape architecture in Virginia.
- Advocate on behalf of the profession of landscape architecture and landscape architects regarding restriction of practice by state and local government agencies.
- Monitor and communicate with the professional advocacy associations and organizations represented allied professions (VSAIA, VSPE, ACECVA, VNLA, VSLD, APA, APLD, ISA-MAC) in Virginia regarding legislative, regulatory and other related matters.
- Notify members of upcoming legislation or regulatory issues.
- Administer the contract with Rhumb Line for General Assembly session services.
- Attend and monitor the APELSIDLA Board meetings (4 meetings each year) and Landscape Architect Section meetings (4 meetings each year). Report on Board and regulatory matters.
- **McGinnis**
- Attend APELSCIDLA Board regulations review and updating 2010. **McGinnis**