

American Society of Landscape Architects - Virginia Chapter  
Executive Committee Meeting  
WEG 5209 Center Street, Williamsburg, VA 23188 @ 4:00 pm, May 24, 2010

**MINUTES**

Attendance: Nancy Rodrique, Lynn Crump, Rob Mcleod, Tom Derrickson, Carol Rizzio, Will Richardson, Myers Mast, Jeremy Jordan, Donna Bowen

**I. Call to Order – 4:06 pm**

Nancy Rodrique

**II. Minutes Approval-**

Myers Mast

Myers made a motion to approve the April minutes, Tom seconded the motion, motion carried with a unanimous vote.

**III. Trustee's Report –**

Lynn Crump

Lynn reviewed the Leadership Express. Noted that Rob McGinnis was going to represent VAASLA at Lobby Days. He will be there to support/explain the licensure efforts of the VA chapter. Lynn reviewed the expenses required for Rob's trip. Tom made a motion to approve the expenses, Lynn seconded the motion, motion carried with a unanimous vote. Lynn went over the national dues increase of \$9, the new editor at LA magazine, and noted that volunteers were still needed for the annual meeting in September. Lynn reminded that national has a program in place that can waive dues in exchange for volunteer services rendered. There was brief discussion on the ASCE and their use of the Sustainable Sites Initiative guidelines.

**IV. Presidents Report-**

Nancy Rodrique

Nancy discussed Teri's contract and time that has been billed to date this year. There was discussion regarding pay out of 'new sponsors' incentive until the end of the year. It was agreed that this was a good idea and further incentive to obtain more sponsors. We still need volunteers to serve on the Audit Committee. Dean Hawkins is stepping down and we will therefore also need a chair for the Sponsorship Committee. Nancy noted the call for nominations would go out after this meeting, once the bylaws amendment was approved. The open positions for this year's ballot are President Elect, Trustee, Secretary, and Member-at-large. Since Andrea was not in attendance, Nancy discussed the October 16 Ex Com retreat, possibly in Richmond, and the fall dinner, tentatively scheduled for November 8. This is tentatively planned to be at the Virginia Diner. Donna will be looking in to locations in Hanover for the fall retreat.

**V. Old Business/ Action Items**

**A. Constitution and Bylaws Proposed Revisions**

Myers Mast

Myers briefly reviewed the amendments to bylaws and opened it up to discussion. All ExCom members previously had 10 days to review. After a brief discussion and no concerns from the Ex Com, Tom made a motion to approve the amendments, Myers seconded the motion, and the motion was carried with a unanimous vote. (Let it be known that Andrea Almond designated Myers Mast to vote for her in her absence. Barry Frankenfield was also absent from the meeting, but e-mailed his 'yes' vote to Myers Mast) The amendments to the bylaws create flexibility for the structure of the Executive Committee. To reduce the size of the Executive Committee down to eight voting members, as informally approved during the fall planning session, the Ex Com would need to vote to eliminate current Ex Com positions. There was brief discussion on the elimination of the VP positions from the voting members of the Ex Com. Myers made a motion to approve the restructuring of the Ex Com to eliminate the VP positions, Nancy seconded the motion, and the motion was carried with a unanimous vote. (Let it be known that Andrea Almond designated Myers Mast to vote for her in her absence. Kevin Barnes was also absent from the meeting, but voted via cell phone call with Myers Mast).

**VI. Committee Reports**

**A. Education**

Donna Bowen

Donna and Jeremy are working on a questionnaire that will be sent to the members. A draft of this will be sent to the Excomm in June.

**IX. Next Meeting** - June 14, Conference Call at 4:30 pm

**Adjournment**