

**MINUTES OF THE BOARD OF THE  
VIRGINIA CHAPTER OF THE  
AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS**

A meeting of the Board of the VA-ASLA was held on Monday, February 14, 2011, by conference call.

The following members and staff participated in the meeting:

Andrea Almond  
Billy Almond  
Lynn Crump

Mary Kidd  
Myers Mast  
Rob McGinnis

Rob McLeod  
Carol Rizzio  
Nancy Rodrigue

President Andrea Almond called the meeting to order at 4:35 p.m.

**Minutes**

The minutes of the December 16, 2010 and January 17, 2011 Board conference calls had been distributed by Myers Mast previously by e-mail. Lynn Crump noted that both documents should reflect that the Trustee's report was distributed as a separate document. Myers Mast moved to approve both sets of minutes as amended, Lynn Crump seconded the motion and it was approved unanimously.

**Trustee's Report**

The Trustee's Report was distributed as part of the Board packet prior to the meeting. Lynn Crump noted specifically that Mary Kidd should include mention of the EPA's Proposed Rulemaking to Strengthen the Stormwater Program in the newsletter. Lynn also noted that Lobby Day is scheduled for May 20<sup>th</sup>. It would be nice to get a good turnout from Virginia. Lynn will provide Mary with some copy for the newsletter.

**President's Report**

Andrea Almond noted that a new logo is in the works for the Chapter, something that will customize the national logo for our use. John Hershey is working on a competition. Andrea reminded everyone that the deadline for awards is this Friday, the 18<sup>th</sup>. Mary Kidd will do a reminder e-mail to the members. Andrea is also planning a mailing to all non-member licensed Landscape Architects in Virginia to go out late this month. The mailing will encourage them to join the Chapter and to look to us for LA-CES approved continuing education to meet the new licensing requirements.

**Treasurer's Report**

Barry Frankenfield was unable to join the call, but he forward a draft budget yesterday by e-mail. Andrea Almond will follow up with Barry to be certain that the taxes are taken care of and that the audit is completed by March 31<sup>st</sup>. Nancy Rodrigue will develop an audit committee to handle this.

**Old Business/Action Items**

No old business.

*Approved*

### **New Business**

Lynn Crump reminded everyone to review the committee descriptions and get any edits to her.

### **Committee Reports**

#### **Government Affairs**

Rob McGinnis reported briefly on the status of the assorted bills before the General Assembly that might interest/impact us and our members. The full report was distributed prior to the meeting as part of the Board packet.

Billy Almond and Rob McGinnis reported that a meeting is planned with DPOR on February 22<sup>nd</sup> to address whether or not localities have the basis to place local restrictions on the business of landscape architects. This is a very sensitive issue, and it's possible that the only decision we get will come from the Attorney General's office. Rob is planning to attend the February 22 meeting.

Billy and Rob also noted that they would like to get a committee active. Andrea suggested that they send her some copy to include a solicitation in the newsletter, as well as information on the work of the committee to include in the mailing to the licensees.

#### **Visibility**

Carol Rizzio reported that she had met with Mary Kidd, both in person and by phone, to hand over the day-to-day administration of the web site noted. There was a brief discussion that noted we need a clear way of designating approved educational events, preferably with a single click from the home page. Mary will touch base with Robert Tobin to determine how best to accomplish this.

#### **Education**

Andrea Almond noted that Dick Gibbons has agreed to pay for our Chapter's LA-CES registration fee, so we can provide unlimited approved events.

#### **Membership**

Mary Kidd reported that there are 321 members as of today, three less than last month. Mary and Andrea Almond met to discuss how to handle membership. Andrea will focus on welcoming new members and Mary will work on following up with lapsed members.

#### **Awards**

Professional and Student Award nominations are due at the end of this week.

#### **HALS**

No report.

#### **Events**

Andrea Almond reported that online registration will be open for the spring conference soon, and will offer 12 personal development hours of credit. Andrea has a budget spreadsheet for the event and will e-mail it to everyone. She is still working out the final details on the Friday outing to the baseball game. Saturday will be the Awards luncheon and tours as well as the logo design competition. The details for the workshop on

*Approved*

Saturday are still being finalized. Andrea will develop an e-mail seeking volunteers to help on-site from the Lynchburg and Appomattox area.

The next regular meeting of the Board will be held on March 14<sup>th</sup> at 4:30 p.m. by conference call.

There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully Submitted,  
Mary Kidd, CMP  
Catapult, Inc.

*Approved*