

# CITE DESIGN

## LANDSCAPE DESIGNER JOB DESCRIPTION

Cite Design is seeking a full-time, entry-level landscape designer to join our team. We are looking for an enthusiastic, design-minded collaborator who represents the vision and passion of our team. The ideal candidate will have a bachelor's or master's degree in Landscape Architecture and will perform a broad range of tasks.

### Responsibilities

- Produce project work – including but not limited to:
  - Contribute to all aspects of project development including research & site analyses, conceptual design, design refinement, renderings, construction documents, technical details, and construction administration
  - Prepare and assemble conceptual plans and presentation graphics, with an emphasis on 3D graphic models
- Support project coordination by assisting with communication between clients and consultants
- Attend client and consultant meetings and presentations
- Maintain files and project organization – including taking detailed meeting notes and proper storage of digital and physical project assets
- Develop work schedule – including developing weekly work schedule and daily time tracking
- Maintain code fluency
- Assist Senior Designer with other project related tasks

### Qualifications

- Degree in Landscape Architecture (undergraduate or graduate)
- Excellent design skills and aesthetic sensibilities
- Strong written and graphic communication skills
- Ability to render ideas both digitally and by hand
- Proficiency in AutoCAD, Adobe Creative Cloud apps, with emphasis on SketchUp (or other 3D)

While not required, the following qualifications are desired:

- Experience preparing landscape construction documents and specifications
- Basic knowledge of horticulture, site sustainability, and other technical knowledge
- 1-3 years experience in the field of landscape architecture

### About Cite Design

Cite Design is a landscape architecture, planning, and urban design studio committed to creating inspired, intentional places. Cite Design works collaboratively with our broad range of clients including municipalities, institutions, architects, and developers to create places where people can socialize, learn, and grow.

We offer a friendly and collaborative work environment within an open-plan office working alongside other members of our team including landscape architects and designers. Compensation is commensurate with experience and skills.

To apply, please submit a cover letter, resume, and portfolio (PDF format) to [apply@cite-design.com](mailto:apply@cite-design.com).

**Deadline for submissions is Friday, April 29, 2022 by 5pm.**

*All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, citizenship, age, disability, protected veteran status, or any other characteristic protected by law.*