

Job Title: Project Manager / Senior Project Manager

Location: Remote / Boston, MA

Description:

Mikyong Kim Design is an award-winning landscape architecture and urban design studio in Boston. Our work is focused on innovative design in urban plazas, large scale parks and masterplans throughout the country. We are seeking to fill two mid-level positions that focus on project management and technical proficiency.

Project Manager: Candidates should have a minimum of 4 years of experience in all phases of design and construction. Candidates will be responsible for the efficient development of multiple projects at various sizes and complexities with a focus on accuracy and completeness in construction documents and coordination. Candidates should have experience with overall production related efforts with proficiency in software such as AutoCad and Rhino and coordination experience as well as QA/QC protocols.

Senior Project Manager: Candidates should have 5-8 years of experience in all phases of design and construction including construction administration and specifications. Candidates should be responsible for the efficient development of multiple projects at various sizes and complexities with experience in quality control in both design and construction. Candidates should understand how to define scope, manage budgets, coordinate schedules with complex teams, and oversee quality control. Portfolios should include experience with construction detailing and specifications at all stages of design. Candidates should have experience with overall production related efforts and coordination experience with subconsultants and clients. Experience with clear verbal, written and drawing communication is a requirement of this position.

Please send a portfolio (<3MB), CV, 3 references and a statement of interest to jobs@myk-d.com with the e-mail header "Project Manager Application"

No phone solicitations please, send all inquiries about the position to Nadia Zimo at naz@myk-d.com